

**Tony Kershaw**  
Director of Law and Assurance

If calling please ask for:

Clare Jones on 033 022 22526  
Email: clare.jones@westsussex.gov.uk

www.westsussex.gov.uk

County Hall  
Chichester  
West Sussex  
PO19 1RQ  
Switchboard  
Tel no (01243) 777100



1 March 2024

## **Governance Committee**

A meeting of the Committee will be held at **2.15 pm** on **Monday, 11 March 2024** at **County Hall, Chichester PO19 1RQ**.

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Director of Law and Assurance

### **Agenda**

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 3 - 6)

The Committee is asked to agree the minutes of the meeting held on 6 November 2023 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Pay Policy Statement 2024/25** (Pages 7 - 18)

Report by the Director of Human Resources and Organisational Development.

The Committee is invited to consider the proposed Pay Policy Statement, as set out in the report, for recommendation to the County Council.

5. **Revisions to the Constitution** (Pages 19 - 22)

Report by the Director of Law and Assurance.

The Governance Committee is asked to agree some minor changes to the Constitution for referral to the County Council for approval. These are to formalise current expectations relating to the mandatory training requirements

for the members of certain panels and committees, as recommended by the Member Development Group, and revisions to the terms of reference of this Committee and of the Health Overview and Scrutiny Committee to ensure these are in line with current practice and recent legislative changes.

## 6. **Committee Business Planning**

The next meeting of the Committee will be held at 2.15 pm on 20 May 2024 at County Hall, Chichester.

Members are invited to discuss and agree plans for the business of future meetings of the Committee. There are no planned agenda items at the current time.

**To all members of the Governance Committee**